



## Weare Public Library

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## Board of Trustees

Raymond J. Kelly, Chairman  
Susan Morin, Treasurer  
Terri Wahnowsky, Secretary  
Paul Marsh, Alternate  
Jill Tacy, Alternate

Christine Hague, Director

### Board of Trustees Meeting Minutes Thursday, January 7, 2010

**Present:** Ray Kelly and Terri Wahnowsky, Trustees; Paul Marsh and Jill Tacy, Alternate Trustees; Christine Hague, Director.

The meeting was called to order at 6:38 p.m.

#### Acceptance of Minutes:

Alt. Marsh moved to accept the minutes of the December 3, 2009 meeting, Chair. Kelly seconded and all were in favor.

#### Public Hearing:

Chair. Kelly called a public hearing to order at 6:43 p.m. to accept \$1,219.36 in funds from donations and unanticipated income (see table below). Secy. Wahnowsky moved to accept the funds, Alt. Tacy seconded and the hearing closed with all in favor at 6:46 p.m.

#### Reports:

##### **Director's Report**

Dir. Hague's December 2009 Report to Trustees was reviewed and accepted as written. Dir. Hague further reported that she found out recently that under a default budget, a department cannot put more money into their gross budget than they budgeted in the year prior. She warned the Trustees that when we start to raise funds for library development, we should either ask the Friends to accept the money, or establish a trust that would be governed by a separate board of trustees.

Deleted: received

#### Old Business:

##### **Structural Reinforcement**

At the Jan. 4, 2010 Board of Selectmen's meeting, Dir. Hague learned that there are dollars in the Building Maintenance Capital Reserve Fund to pay for the structural reinforcement of the library. One estimate from Daystar is a not to exceed quote of \$9600, which does not include moving and storing the books and bookcases. Dir. Hague thought this expense would have to come from the library budget and suggestions on how to accomplish this were discussed. For instance, when the Children's Room was flooded, volunteers boxed and moved the books and bookshelves into a rented trailer. As another option, Dir. Hague has asked the middle school if they might have a room we could use for storage during construction.

##### **Flooring**

All agreed the carpet should be replaced with some sort of linoleum. Dir. Hague inquired about new flooring she saw and liked at the Wilton Public Library. It is material called Flex Tech that comes in many colors and patterns and would cost approximately \$2600, which is reasonable considering research by Dir. Hague showed a range of \$2K to \$4K for a comparable size floor.

**Bookkeeper**

Dir. Hague presented a resume from Diane Lamb for the Trustees' review. The Trustees all agreed Diane is a good fit for the position and asked Dir. Hague to prepare a letter of agreement offering default budget pay with a stipulation that at year end a cost of living adjustment could be made.

**Trustee Vacancy**

Secy. Wahnowsky will not run for reelection in March, but would like to stay on the Board as an alternate. Alt. Tacy will run for the open Trustee position. Dir. Hague reported interest from two others.

**2009 Budget and Changes**

As requested, Dir. Hague spent down the Sawyer computer line in the gross budget and submitted the changes to Tina Connor and Naomi Bolton.

**New Business:****Extension Service**

Coop. Extension Service at UNH will assist in forming an exploratory committee to ascertain what our town wants for a library. The committee should be a cross section of library users and non users and would develop a questionnaire, host coffee hours, etc. Dir. Hague will write a timeline and contact the Coop. for further information for the Feb. Trustees meeting.

**Staffing – 1Q**

It was decided to keep the status quo for the first quarter and revisit staffing after the town vote.

**Website Donation**

Danconia Media will design a website for the library free of charge providing it include their logo and a link to their website on the front page. The Trustees asked Dir. Hague to thank Danconia for their generous offer and ask them for a sample front page/similar sites to review before making a decision.

**Goals**

Wait for timeline (referenced in **Extension Service** under **New Business**).

Meeting adjourned at 8:04 p.m.

**Next Meeting**

February 4, 2010 at 6:30 p.m.

Terri Wahnowsky  
Secretary

Weare Public Library  
Hearing to Accept Donations and Unanticipated Income  
Jan. 7, 2010

Source	Purpose	Amount
Historical Society	books, supplies	\$16.00
Book replacement	books, supplies	\$44.96
Refund	books, supplies	\$30.90
Nonresident card		\$20.00
Card replacement		\$2.00
Small donations	books, supplies	\$120.50
Prudential Insurance	unrestricted	\$250.00
Alicia Walker	unrestricted	\$200.00
Raymond J. Kelly	unrestricted	\$250.00
Keith Lion	unrestricted	\$200.00
Income generating equipment	books, supplies	\$85.00
		<b>\$1,219.36</b>